

~~CONFIDENTIAL~~Registry
77-7185

11 MAR 1977

MEMORANDUM FOR: Chief, [REDACTED] 25X1A

FROM : Harry E. Fitzwater
Director of Training

SUBJECT : Authority to Approve External Training 25X1A

REFERENCE : [REDACTED] 77-6781 dated 3 Feb 77, Same Subject

1. In reply to your request in the reference memorandum, I am denying the request for delegation of approval on external training of less than \$100. Prior to 1975, all external training for OTR employees had to be approved by the Director or Deputy Director of Training regardless of the cost or duration. In 1975, the authority to approve external training for MT careerists, when the cost was less than \$100, was delegated to those Headquarters approving officers who approved all other external training, unless in their opinion, the request should be reviewed by the DDTR. At no time was the Chief, [REDACTED] given this approval authority. When [REDACTED] was notified of the change in procedure, the phrase, or words to the effect, "approved to the authorized approving officers, not [REDACTED] This might have caused the misunderstanding on this change. 25X1A

2. In view of today's atmosphere, with the investigations by the House Subcommittee on Appropriations, and other upcoming investigations, it is important to make absolutely certain that all external training complies with Title 5, U.S. Code, Chapter 41--the authority for all training. To do this, I believe all external requests should continue to be approved at Headquarters.

[REDACTED] 25X1A

Harry E. Fitzwater

Distribution:

Orig & 1 - Addressee
1 - OTR Registry
1 - DTR
25X1A 2 - AEO
1 - TAP
AEO/OTR/[REDACTED]:bjp (7Mar77)

E. 2 JIM DET CL BY 011101

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Authority to Approve External Training

FROM:

Rm 936 C of C

EXTENSION

NO.

DATE

3 February 1977

OTR Registry

77-4095

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

EO/TR

1026 C of C

8 FEB 1977

2.

C/SS / RG

2/11

DDJ

3.

DBTR

1026 C of C

C/SS

11 FEB 77

DR

4.

REPA

2/28

DDJ

5.

XO

1/11

14 FEB 77

6.

DTR

1026 C of C

7.

Rm 936 C of C

8.

9.

A/EO

4 MAR 1977

10.

11.

12.

13.

14.

15.

Louis
 Could we have
 your opinion
 pls - Jim

4-5: DRAFT
 ATTACHED.

FORM 3-62

610

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25X1A

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